



Buckland & Chipping Parish Council

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MEETING No 342 of BUCKLAND & CHIPPING PARISH COUNCIL

Ordinary Parish Council Meeting

Monday 2nd March 2026, 7.30pm in The Manor House, Buntingford

Present: Cllrs Jeff Kenyon (Chair), Penny Baxter-Newman (Vice), Helen Dauris, Mark Seymour

Attending: C Scott (Clerk), 2 parishioners, 1 member of the public

Minutes

Meeting opened 19:33

342.1 Apologies for absence

To receive and accept apologies for absence.

None

342.2 Declarations of Interest and dispensations

1. To receive declarations of interest from councillors on items on the agenda
2. To receive and consider members' written requests for dispensations for declarable interests (if any)
3. To grant any requests for dispensation as appropriate

None

342.3 Minutes:

1. To confirm the minutes of Buckland and Chipping Ordinary Parish Council Meeting 341, 5th January 2026 as an accurate record of proceedings **Resolved Proposed Cllr P Baxter Newman, seconded Cllr M Seymour**

342.4 Reports to the Council

To receive reports from representatives on outside bodies, local authorities and agencies

1. Crime Report 2026 – no crimes reported in either village during January 2026
Speed control in the villages – A discussion was had with all members of the Council and members of the public. Clerk to chase the progress of lowering the limit on the Barkway Road within the village. Hold a further meeting with HCllr, police and highways. The proposed meeting will be open to the public and also virtually accessible. A Saturday afternoon in St Andrew's Church was suggested.

HCllr T Smith arrived 20:04

2. HCllr T Smith reported about putting forward the speed cameras within the village, Sandon School has been reprieved until September 2026.

342.5 Public Comments: Limited to 15 minutes

Members of the public and councillors can raise matters of concern related to agenda items.

342.6 Finance

1. To note receipt of income - **noted**
2. To receive summary report of receipts and payments against budget - **noted**
3. To receive bank reconciliation - **received**
4. To consider price quotations, charges and grant requests – **none received**
5. To authorise payments made in accordance with the budget – **Resolved Cllr H Dauris, Cllr P Baxter-Newman all payments to be paid except Linards until an invoice is received**
6. To agree Asset register – gazebo at Ashford Cottage – **Resolved proposed Cllr J Kenyon, Cllr M Seymour**
7. To agree audit plan – **resolved Cllr J Kenyon, Cllr P Baxter-Newman**

342.7 Planning

To receive a planning report on applications and decisions

342.8 Reports from Working Parties and Committees

1. Report back from meeting with PCC – Cllr J Kenyon attended the meeting and they are very happy with the grass cutting, Council to confirm no concrete was going to be used under it, it will be locked and under our insurance, no services will be required for the container. Clerk to contact Chair of PCC to confirm these items. The Church Conservation Trust was discussed, they are now using the south entrance of the church and so would like to look into a new lighting for both west and south entrances of the church.
2. March/April Newsletter:
 1. to discuss content -
 2. to agree an editor – Cllr M Seymour
 3. to agree delivery date – 11th April
3. Summer event – very little response for volunteers and therefore not enough to put on an event this year.

342.9 Parish Clerk vacancy: update and to consider excluding public and press under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 for the discussion of confidential business

Public were asked to leave. Resolved to offer S Kubica the position of Clerk starting May 2026 proposed Cllr J Kenyon, seconded Cllr M Seymour

342.10 To note items for future agendas: And to receive any other items for future consideration

**342.11 Date of next Parish Council Meeting: 7.30 pm, Monday 11th May 2026, St Andrew's Church, Buckland.
Meeting closed 21:00**

